

Minutes

Basin Environmental Improvement Project Commission

Meeting Summary: August 2, 2004

Meeting Location: Conference Call
Hosted at Shoshone County Court House, Wallace, Idaho

Commissioners Present: Sherry Krulitz, Shoshone County
Jack Buell, Benewah County

(Via Telephone) Chuck Matheson, CDA Tribe
Dick Panabaker, Kootenai County

Ron Kreizenbeck, Federal Government
Toni Hardesty, State of Idaho
James McCurdy, State of Washington
René-Marc Mangin, State of Washington, Alternate

Core Staff Present Rob Hanson, IDEQ
Ed Moreen, EPA
John Roland, WDOE
Phil Cernera, CDA Tribe

Supporting Staff Present Doug McRoberts, IDEQ, Human Resources Representative
Curt Fransen, State of Idaho, Commission Alternate,
Legal Advisor
Jon Cantamessa, Shoshone County, Commission Alternate
Jim Vergobbi, Shoshone County Commissioner
Robbin Simmons, IDEQ, Note Taker, Outreach Coordinator

Public Present John Snider, Citizens Coordinating Council Chair

NOTE: Phil Cernera joined the call at 2:30 p.m. Jim McCurdy joined the call and René-Marc Mangin (McCurdy's alternate) left the call at approximately 2:35 p.m.

Chairman Krulitz opened the meeting at 2:05 p.m. with introductions of all the participants on the conference call.

Commissioner Krulitz asked how the Commission wanted to select candidates and do interviews.

Commissioner Matheson asked if the Proposals for Executive Director Hiring, a guidance document prepared by Core Staff, could be read. Core Staff member Rob Hanson read the document.

Commissioner Krulitz asked the Commission Members if they wanted the whole Commission to take part in the interview process or did they want form a sub-group. The Commission agreed to interview candidates as a whole.

The Commission discussed multi-staged interviews such as preliminary phone interviews, in order to narrow down the number of candidates going on to the next interview phase. Discussion ensued. No decision was made.

Commissioner Krulitz asked Members if they agreed to ask the same questions. The Commission agreed. It was decided that Core Staff would make a list of questions and send to Commission for approval by Monday, August 9, 2004. Any additional questions, changes or deletions could be sent, faxed or phoned in to Robbin Simmons. Robbin's contact information is as follows: Phone (208) 783-5781, fax (208) 783-4561 and email rsimmons@deq.state.id.us.

Commissioner Krulitz asked if all Commissioners agreed to provide a means for the public to meet and provide input into the hiring process. The Commission discussed the issue. It was agreed by majority vote to have two members of the CCC and two members of the TLG present during the interviews. These would be non-voting representatives. The CCC and TLG will choose which two members from their group will participate in the interviews.

Commissioner Krulitz asked if a Commissioner's alternate could vote if that Commissioner is unable to attend the interviews. All Commissioners voted affirmatively. It was also agreed that interviews would be conducted on August 16th, 2004. Ed Moreen suggested that a backup date be established for interviewees that are not available on August 16th. No motion made was made on the topic. Core staff member Rob Hanson noted that he would not be available on 8/16.

Commissioner Krulitz asked the Commission and Core Staff if they had any more comments about the interview process. No additional comments were expressed. Commissioner Krulitz asked if the public had any comments or concerns about the interview process. No comments were expressed from the public.

The Commissioners then discussed rescheduling the regular Basin Commission Meeting that was originally set for August 18th. Discussion ensued. The next regular Basin Commission meeting was set for Tuesday, August 31, 2004. Ed Moreen noted that he would be unable to attend the August 31 meeting.

The meeting went into Executive Session at approximately 3:00 p.m. to discuss the candidates for the Basin Commission Executive Director position. Those present (in person or via telephone) were as follows: Sherry Krulitz, Chuck Matheson, Dick Panabaker, Ron Kreizenbeck, Toni Hardesty, Jack Buell, James McCurdy, Rob Hanson, Ed Moreen, John Roland, Phil Cernera, Doug McRoberts, Curt Fransen, John Cantamessa, Jim Vergobbi- and Robbin Simmons.

The following is a general summary of the Executive Session:

- Exact salary range for the Executive Director position was clarified as \$55,200 to \$74,880, depending on experience. Funding issues were discussed.
- The number of candidates was narrowed down from 8 to 6.
- Any candidates who cannot make interviews on 8/16/04 would be interviewed on 8/31/04 at the regular Basin Commission Meeting.
- The job station for the Executive Director would be in Kellogg and he/she would be expected to report to Kellogg Monday through Friday unless attending meetings elsewhere.

The Executive Session portion of the meeting ended at approximately 3:35 p.m.

The Commission agreed to conduct interviews on Monday, August 16th, 2004. The interviews will be conducted at the Health and Welfare Building in Kellogg, Idaho, beginning at 9:00 a.m.

The meeting was adjourned at 3:46 p.m.