

Basin Environmental Improvement Project Commission
Draft Meeting Agenda

August 15, 2018, 9:30 AM – 4:30 PM
Wallace Inn, 100 Front Street, Wallace, Idaho

- 9:30 AM Call to Order and Pledge of Allegiance
- 9:35 AM Approve Minutes from the May 23, 2018 Meeting. **(Action Item)**
- 9:45 AM Discussion of BEIPC Organizational Practices and Procedures as revised on May 23, 2018 – Terry Harwood
- 9:55 AM Presentation on St Maries Creosote Cleanup Project – Dr. Laura Buelow, EPA
- 10:15 AM Outreach Activities during the last quarter – Terry Harwood, Rene Gilbert, EPA
- 10:25 AM Lake Management Plan Implementation Update – Jamie Brunner, IDEQ
- 10:40 AM Update on EPA 2018 Project Work and Tour Highlights – Ed Moreen, Bonnie Arthur, EPA and Rod Zion, COE
- 11:25 AM Tour Instructions – Terry Harwood
- 11:45 AM Begin Bus Loading for Tour, Wallace Inn Parking Lot
- 12:00 Noon Begin Tour, Travel to Gene Day Park, Osburn
- 12:30 PM Lunch in Park
- 1:00 PM Review Rosebud Gulch Remedy Protection Project in the Park – Anne McCauley, EPA
- 1:30 PM Travel to Kellogg and review McKinley Ave. Paved Roads Project
- 2:00 PM Review Central Treatment Plant and Groundwater Collection Project in Kellogg – Ed Moreen, EPA and Rod Zion, COE
- 2:30 PM Travel to Wallace Visitor Center for Break
- 2:45 PM Travel to Ninemile Canyon and review cleanup work - Bonnie Arthur, EPA and Dan Meyer, CDA Trust
- 3:45 PM Travel to Canyon Creek for Update of Canyon Complex Repository Construction and other Canyon Creek issues – Bonnie and Dan
- 4:30 PM Travel to Wallace Inn and Adjourn

Basin Environmental Improvement Project Commission
Draft Meeting Summary Minutes
May 23, 2018, 9:30 – 4:00pm
Best Western CDA Inn, 506 Appleway Ave., Coeur d'Alene, Idaho

These minutes are summary notes of the reports and presentations and are intended to capture key topics and issues, conclusions, and next steps and not every detail of discussions or individual quotes.

Attendees included the following:

Terry Harwood (BEIPC Executive Director)

Commissioners and Alternates present:

Sheryl Bilbrey, Jack Buell, Phillip Cerner, Marc Eberlein, Mike Fitzgerald, Michael McCurdy, and Grant Pfeifer

Staff present:

Glory Carlile (BEIPC Assistant to E.D, Note taker), Dan McCracken (IDEQ), Ed Moreen (EPA), Rebecca Stevens (CDA Tribe), and Sandra Treccani (WA Dept. of Ecology)

Grant Pfeiffer moved and Phillip Cerner 2nd to add the **2017 Blood Lead Report** by Andy Helkey (PHD) to the agenda.

Call to Order and Pledge of Allegiance

Meeting was called to order by Commissioner Chair Jack Buell at 9:30 AM followed by the flag salute.

Terry Harwood introduced Michael McCurdy as the new IDEQ alternative commissioner to replace Rob Hanson who has retired. Sheryl Bilbrey introduced Jeff Philip as the new EPA unit manager

BEIPC Executive Director Terry Harwood gave a special plaque to Michael McCurdy from IDEQ to present to now retired Rob Hanson in appreciation of his years of serving the Basin Commission.

Accept and Approve Minutes

Sheryl Bilbrey shared edits to the conference call minutes on March 15 for clarification and to make a few corrections. Michael McCurdy corrected a typo in the February 14 minutes to change the amount of years Rob Hanson worked at IDEQ to 29 not 39.

Grant Pfeifer made a motion to accept the February meeting minutes and approve the March 15 Conference Call meeting minutes as edited. Marc Eberlein 2nd M/S/C

Discussion of IDEQ's recommendation for the Executive Director to consult with the BEIPC Chair for the ED to represent the BEIPC on special tasks outside normal CDA Basin issues and the EPA's recommendation to hold CCC meetings on the same day as BEIPC meetings

Terry Harwood reviewed the recommendations that had been previously presented but not voted on. Grant Pfeifer moved and Michael McCurdy 2nd to add to the BEIPC protocols the recommendation by IDEQ. M/S/C

Jerry Boyd, CCC Chair, addressed the EPA recommendation to hold CCC meetings on the same day as BEIPC meetings. He said we have tried to do this before but it is better to meet at a different time ahead of the BEIPC meeting to present the CCC notes at the BEIPC meeting. Harwood added time of day

preference is for evening meetings. Marc Eberlein said it is in interest to the public. Phillip Cerna agreed and added that it is not for the Commissioners to dictate when the CCC meets.

Sheryl Bilbrey suggested that Harwood write a letter to EPA stating that as we discussed at the meeting, the Basin Commissioners have agreed to have CCC meetings on a separate day than the BEIPC meeting. Sheryl Bilbrey moved and Grant Pfeifer 2nd to leave CCC meetings as they have been occurring. **M/S/C**

Marc Eberlein left the meeting at this time.

Report on Citizen Coordinating Council (CCC) issues and the April CCC Meeting

Jerry Boyd reviewed the last CCC meeting topics of discussion and presentations and noted that the summary notes are in the packets. He said that Julie Dalsaso had asked about updating health warnings about lead at recreation sites. Boyd asked to receive an update about the new signs so it can be reported to her and to let us all know when they are put in place and what the signs say. He announced the June 13 community meeting organized by EPA to be held in Medimont will be sponsored by the CCC.

Terry Harwood added that the CCC is also invited to the August tour of projects and have the opportunity to receive information and ask questions.

Lake Management Plan (LMP) Implementation Update

Laura Laumatia gave an update on LMP reporting that current Outreach and Education activities included the following: They hosted water awareness week, partnered with the University of Idaho. Have been interviewing and will be hiring 4 youth interns for the CDA Tribe this summer. Adult outreach includes Leadership CDA environmental day, co-sponsors of a Water breakfast with Spokane Forum, hosted their annual training for the Bay Watchers program. The volunteers are helping to get information out and bringing some concerns back. Also, Jamie Brunner and Laumatia will be attending a writing retreat working on Policy briefs to update folks on the Trends Report and to make publications more accessible to the public. The Youth Water Summit involved almost double the amount than the previous year. She said that in terms of implementation they are still looking for homeowner participants in Wolf Lodge Creek. They are also out on the Lake doing research and regular monitoring.

Questions/Comments

Jerry Boyd asked about boat monitoring and wondered if the CDA Tribe and IDEQ are part of this and if they give reports. Laumatia answered that the Tribe does not monitor boating on the Lake. Rebecca Stevens commented that it would be a good Kootenai County partnership.

Update on BEIPC Web Page remodel

Sandy Treccani reported on the BEIPC website revision project that has been underway. The project started with distribution of a survey and a good response in the feedback indicated the need for more of a reorganization of the site to include easier access, information on current projects, sharing of presentations made at meetings, and clear contact information.

Highlights of changes to the web site are that it can be edited by BEIPC staff, reformatted, and there are interactive, picture based pages, new calendar page, and new partner pages with links. Preview of the main launch page can be visited at www.dev.basincommission.com

Next Steps is to receive input from the public and make final changes to pictures, solicit review from outreach staff and then go live.

Questions/Comments

Grant Pfeifer aptly described the website project as a “major tune up and not a “rebuild” with it focusing on accessibility.

Jerry Boyd asked who will have access to make changes to the BEIPC website and Treccani answered it will be Carlile and Harwood, at the BEIPC office.

Harwood asked the Commissioners if they want to have their pictures and perhaps bios on the website. Pfeifer suggested that they discuss it at lunch.

2017 Blood Lead Report

Andy Helkey (PHD) gave a very brief summary update of his Bunker Hill Superfund Site 2017 Blood Lead Levels presentation that he also made at the BEIPC February 14 meeting, the CCC April 18 meeting, and TLG May 16 meeting. He announced that the entire report is on the Panhandle Health website at www.panhandlehealthdistrict.org under the Environmental Health tab and that this year’s lead screening will be August 13 through August 18.

Update on Flood Group MOA with BEIPC

Terry Harwood gave an update on the Flood Group MOA beginning with a brief history of the issue and formation of the ad hoc group to start talking about dealing with the flooding. The process leading to the MOA was due to needing a single point agency such as the Basin Commission to assist the jurisdictions as the lead organization particularly for pursuing grants.

Phillip Cernera asked for clarification in the Flood Group MOA of the jurisdictions as collectively one or as individual jurisdictions. Harwood confirmed they are operating as a group. Cernera also voiced his concern that he needed to bring the MOA to legal counsel for review and present the opinion to the Tribal Council. Since Jack Buell has signed the MOA already as Chair of the Basin Commission, Cernera had a request to be recorded in the minutes in case there is a change. He stated that he needs to be able to reserve the right for the CDA Tribe to opt out later if there is a problem after their legal counsel review and the Tribal Council members OK of the MOA.

Outreach Activities during the last quarter

Terry Harwood reviewed a list of inquiries or requests that he has taken care of and/or forwarded to the appropriate agency or contact person. He received a number of questions about the Bunker Hill Mine settlement and forwarded them to EPA. He said that he always follows up to make sure there is a response from the agency or governmental contact. There was also a request for a listing from EPA of personnel who are project leads of the various works taking place on the sites and Harwood said that he will share the project lead contact with anyone who requests it. Jerry Boyd added that when the CCC receives information that the public may be interested in, BEIPC sends it out to the e-mail contact list as an ongoing outreach activity. He said this may also be a reason some people do not attend meetings because they already receive the information.

Valerie Wade reported on outreach activities by the Community Involvement Coordinators (CIC's) team made up of community involvement staff from EPA, IDEQ, and Panhandle Health. Many of the outreach activities are done in partnership. Something new this year was to host the Environmental Science and Health Fair in partnership with the University of Idaho. They also hosted a booth at the annual Leadman races in Kellogg and also participated at Earth Day in Coeur d'Alene. They issued and distributed the March Basin Bulletin EPA newsletter and distributed flyers to publicize events and meetings and notices to provide updated information about cleanup activities. Wade noted that they continually attend community meetings and constantly look for opportunities to educate the public.

CDA Fish Tissue Project Presentation

Morgan Willming from the Idaho Department of Health & Welfare, reported on the project giving some background of the Idaho Fish Consumption Advisory Program (IFCAP). It is a multi-agency partnership with the goal to protect the public from adverse health risks associated from consuming contaminated fish in Idaho waters. The committee meets about twice a year to review any updated fish sampling reports and to share data information. All the public advisory information is available on their website at www.fishadvisory.dhw.idaho.gov

Willming explained that the CDA Basin Fish Sampling is a multi-agency and Tribal coordinated effort. She gave a broad overview with locations of the sampling zones and metals of concern analysis. Metals of human health concern were lead, cadmium, mercury, and arsenic. Health effects screening values were used for the advisory recommendations. Fish Consumption Analysis based on American Heart Association is 2 meals of fish per week for health benefits or about 8 meals per month. Phillip Cerner asked the weight of the fish for a meal. Willming answered that a meal for an adult is 8 oz. and 4 oz. for children and pregnant women.

Questions/Comments

Matt Nykiel asked about the source of screening values that is determined for the levels of health risks. Willming answered that it is derived from literature and studies of thresholds of health impact and recommendations of consumption regarding species and age groups.

Rebecca Stevens asked if they will disclose about the sample size on the south fork CDA River as being low in the final advisory report and Willming said it would be noted as the best available data that we had.

Jamie Sturgess asked about the fish tissue sample and Willming confirmed that samples were taken of the edible filet portion of the fish except for the Kokanee.

Michael McCurdy asked about the schedule for completing the rest of the study. Willming said that hopefully the report will be done by the end of this year and the Fish and Game Guideline available for anglers will be in updates by next spring.

Public Questions, Comments, Discussion, and new topics of concern

Terry Harwood opened up the floor for discussion, questions, comments or requests and concerns to the Basin Commission but there was no response.

Update on EPA work plan and budget

Ed Moreen gave an overview of the work plan and reported on the EPA Budget. Current budget balance in the Special Account (SA) is \$18M but ongoing demands could deplete some of these funds in the SA by the end of the fiscal year. The SA is used to fund oversight of the CDA Work Trust, the Basin Environmental Monitoring Program, the Roads Program in the Box, design and construction of the CTP/GCS (funded), Corps of Engineers administration of the CTP/GCS contract, and technical assistance including that provided by the State of Idaho, CDA Tribe, USGS, USFS, and EPA's contractor.

EPA work plans being funded by the CDA Trust includes continued construction at Success Mine and Mill site, operation of Waste Consolidation Area (WCA), design is complete at the Interstate Mill site, will finish the Canyon Complex Repository design, and characterization of the Hecla Star complex in Burke will also be worked on in 2018. Other projects being implemented by the CDA Trust include: Remedy Protection and Roads Program outside of the Box, Basin Property Remediation Program, and operation and monitoring of disposal facilities. Total CDA Trust Budget for 2018 is \$21.5M.

Basin Property Remediation Program is planned to be completed in 2019. Roads Program work is complete in Smeltonville and Wardner and Eastside Highway District. They will continue to do work in Kellogg, Pinehurst, and Pine Creek Road in Shoshone County. They will also continue the operation and maintenance of disposal facilities.

Moreen also reported that the Bunker Hill Mine Settlement Agreement with the purchaser was modified and now includes a sunset clause for water treatment with the mine owner assuming it and obtaining necessary permits within five years. The effective date of the Settlement Agreement is May 15, 2018. The Motion to Enter the Consent Decree with Placer Mining Company was filed with the District Court of Idaho on May 14, 2018 and is pending action by the court. Settlement funds collected as part of this settlement are to be deposited in the Bunker Hill Box SA.

Moreen gave the status of the following activities:

- Strategic Plan complete and posted April 2018.
- Ongoing soil amendment evaluations are continuing.
- Additional thin layer capping was applied at Lane Marsh Pilot Project was completed last fall and is in the monitoring stage.
- Sediment Transport Model Development is complete and documentation is being prepared under review.
- They are undertaking strategic structured decision making process and going through a prioritization process of projects.
- They will post the Dudley Reach Coring 2017 that shows high concentration of lead.
- CTP Expansion and construction underway.

Moreen also announced that a “Structured Decision Making Process to Prioritize Projects in Lower Basin” was utilized to draft an evaluation criterion that is going to be used to assess the selected short list of project proposals. These will be shared for input opportunity at the June 13 EPA community meeting in Medimont sponsored by the CCC.

Questions/Comments

Terry Harwood asked for clarification about the Reed Landing project and the operation of treatment plant after 5 years. Moreen said there is a sunset clause which requires the purchaser of Bunker Hill Mine to find their own treatment and obtain a discharge permit.

Dan Redline added that the discharge permit will need to be obtained from the State of Idaho because the program (National Pollution Discharge Elimination System program) is being transitioned from EPA to the State of Idaho. Cernera asked Redline about the load capacity or what can be put into the system in regards to getting the permit. Redline said that they would have to go through an evaluation and meet the water quality criteria at the point of discharge.

Jamie Sturgess asked about the 7 source control project proposals wondering if a layer capping is one of them. Moreen said that there is a layer capping one but determinations have yet to be made.

LUNCH

Coeur d’Alene Basin Restoration Partnership and Restoration Plan – Natural Resource Trustees

Since Chip Corsi was unable to attend the meeting to make the presentation, Phillip Cernera (CDA Tribe) gave a brief summary update on Restoration Partnership activities. He shared that they finished the Restoration Plan and a Record of Decision was signed on May 8, 2018. They recently had 3 workshops doing presentations but not many people showed up for them. They are currently gathering shovel ready projects to begin the process of reviewing, choosing, and implementing over the next few years. Rebecca Stevens added that both the CCC and BEIPC have received the presentations.

Questions/Comments

Jerry Boyd asked about the solicitation for projects and offered to get the information out through the CCC. Cernera said that they will be coordinating with the Basin Commission and confirmed that the public will be informed when the projects are selected. When asked about the Trustee meetings he answered that they are not public meetings and do not follow open meeting laws. Stevens also added that all the annual reports and documents are on their website so they are transparent.

Sandra Treccani asked about the process in the evaluation plan to address any overlapping projects and opportunities for partnerships. Cernera answered that there will be coordination but they will not have a specific formalized process.

Meeting adjourned at 1:25

Grant Pfeifer made a motion for adjournment and Sheryl Bilbrey 2nd. M/S/C

Basin Environmental Improvement Project Commission Board Organizational Practices and Procedures

INTRODUCTION/OVERVIEW

The Basin Environmental Improvement Project Commission (Basin Commission) is established by Idaho State law to implement, direct, and/or coordinate environmental remediation, natural resource restoration, and related measures to address water quality and heavy metal contamination in the Coeur d'Alene Basin¹ of Idaho in a manner that is protective of human health and the environment, and consistent with local, state, federal, and tribal participation, resources, and authorities. The Basin Commission works through the direct exercise of certain authorities of the state of Idaho (as described in Section 39-8106 of the enabling legislation) and through its coordination with other entities and government and their exercise of independent authorities.

FUNCTIONS

The primary purpose and foundation of the Basin Commission's work is to implement the 2002 Record of Decision approved pursuant to the federal Comprehensive Environmental Response, Compensation, and Liability Act of 1980, as amended (CERCLA), implement/coordinate the Lake Coeur d'Alene Management Plan, and implement/coordinate other plans to address heavy metal contamination in the Coeur d'Alene Basin. Future related Records of Decision issued by the USEPA, with concurrence from the Idaho Department of Environmental Quality and the Coeur d'Alene Tribe, as appropriate, may be incorporated into the Basin Commission's work.

Key functions of the Basin Commission Board are to:

1. Annually approve its one- and five-year workplan, including annual priorities and budget;
2. Develop one-and five-year progress/activity reports;
3. Direct the implementation of its workplan;
4. Appoint an Executive Director to assist the Board in administering its workplan;
5. Receive advice from the Technical Leadership Group (TLG) and Citizen Coordinating Council (CCC) on technical and regulatory issues before the Board;
6. Consult with, and represent the interests and concerns of, organizations, entities, and constituencies it represents;
7. Regularly review the membership and functionality of the two groups (TLG and CCC) established to provide advice to the Board on technical, regulatory, and other issues; and
8. Exercise other duties as described in the Idaho legislation in Section 39-8106.

¹The Basin Commission conducts its work in the Coeur d'Alene Basin of Idaho, which includes the watershed of Coeur d'Alene Lake within the counties of Shoshone, Kootenai, and Benewah, as well as the Coeur d'Alene Reservation located within the state of Idaho. Remedial actions, authorities, and duties to be exercised in Washington shall be undertaken independent of the Basin Commission's operational framework.

MEMBERSHIP

Per Idaho Public Law 39-8106(3), the Board shall include one (1) representative of the State of Idaho and one (1) representative for each of the county Commissions of Shoshone, Kootenai, and Benewah counties of the State of Idaho as appointed by the Governor of the State of Idaho. Through agreement or compact, the Board shall also include one (1) representative of the State of Washington appointed by the Governor of Washington, one (1) Tribal Council member of the Coeur d'Alene Tribe appointed by the council of the Coeur d'Alene Tribe, and one (1) representative of the United States of America appointed by the President of the United States of America.

Alternates: The appointing authority of each Commissioner may designate a primary alternate who may attend Board meetings in the event the Commissioner cannot attend.

Proxies: Proxies shall not be used for any purpose.

Filling Vacancies: Board vacancies shall be filled using the same process and criteria used to establish the Board (described above and summarized in Idaho Public Law 39-8106(3)).

ORGANIZATIONAL STRUCTURE

Chairperson: The Board shall elect from its own members a chairperson whose term of office shall be two years and who can be re-elected. The chairperson shall be responsible for convening and managing Board meetings and shall work with the Basin Commission Executive Director (or staff) and the chairs of the TLG and CCC to set meeting agendas. If a vacancy occurs, the Board shall fill such a vacancy for the unexpired term at its next meeting.

Vice-Chairperson: The Board shall elect a vice-chairperson in the same manner as the chairperson. The vice-chairperson shall serve as chairperson in that person's absence.

Secretary-Treasurer: The Board shall elect a secretary-treasurer in the same manner as the chairperson. The secretary-treasurer shall be the primary point of contact between the executive director and the Basin Commission for ensuring preparation by the executive director or other appropriate staff of meeting summaries, records of financial transactions and an annual public accounting for presentation to the Basin Commission.

Staff Support: To the extent resources allow, the Board shall hire and assign staff, including an Executive Director, to provide administrative support to the Basin Commission Board to support its overall deliberations. The staff shall be responsible for making logistical arrangements, distributing agendas and meeting materials up to seven (7) days in advance of a Board meeting, providing for adequate public notice of the meeting, and preparing Board meeting summaries. As well, the Basin Commission staff, through the Executive Director, will help arrange opportunities for the Board to interact with the representatives of the Citizen Coordinating Council and the Technical Leadership Group, and the Public. The Executive Director shall consult with the BEIPC Chair for the Executive Director to represent the BEIPC on special tasks outside normal CDA Basin issues.²

² Addition approved May 23, 2018.

MEETING SCHEDULE/STRUCTURE

Meeting Schedule: The Basin Commission Board shall meet at least four times per year. The Board shall fix a predictable sequence of meeting dates. Board meetings shall occur throughout the area of the Basin Commission's jurisdiction. All meetings shall be announced in area newspapers (e.g., the Coeur d'Alene Press, Shoshone News Press, Spokesman Review [Idaho and Washington], Idaho News Observer, St. Maries Gazette) and shall be posted on the Basin Commission's website. Meeting times and dates shall be arranged to best meet individual Commissioner's schedules. Commissioners can attend meetings by telephone or videoconference, if suitable arrangements can be made.

Agendas: Basin Commission Board meeting agendas shall be developed by the Board chairperson, in consultation with the TLG and CCC chairs and the Basin Commission Executive Director (or staff, if not available). Every effort shall be made to circulate to the Board, the TLG, and the CCC membership and post to the Basin Commission website any agendas and meeting information at least seven (7) days in advance of the meeting. All Commissioners shall make a strong effort to identify and include in the proposed meeting agendas any issue upon which the Board may be asked to vote. The chairperson shall make every effort to notify board members of any meetings that include One-Year or Five-Year workplan final decisions at least twenty (20) days in advance of the meeting.

Meeting Summaries: A designated member of the Basin Commission staff shall develop and circulate to the Board and staff for review the Board meeting draft summaries. In accordance with Idaho Open Meeting Law (at Idaho Code 67-2344), meeting summaries shall include a record of all Commissioners who are present, as well as note of all motions and resolutions proposed and their disposition and the results of all votes. Every effort shall be made to circulate these summaries within ten (10) days of every Board meeting. Final meeting summaries shall be posted on the Basin Commission website and circulated to Commissioners and any other person requesting them. Every effort shall be made to rely on electronic media. All meeting summaries and Commission records shall be archived and made available to the public upon request in a timely manner.

Public Comment: All Basin Commission Board meetings shall be open to all interested parties, in accordance with the Idaho Open Meeting Law (Idaho Code 67-2340 through 67-2347). Opportunity for public comment shall be provided at every official Board meeting. During this time, members of the public shall be allowed to address the board when recognized by the chairperson. The chairperson may ask individuals to limit testimony to five minutes per individual speaker and ten minutes per group. As well, members of the public shall be permitted to file written statements with the Board at any time.

Executive Session: By a two-thirds vote of the Commissioners, the Basin Commission may hold an executive session to continue deliberations, as set forth in Idaho code 67-2345. No executive session may be held for the purpose of taking any final action or making any final decision.

Expenses: All Commissioners serve without compensation by the Basin Commission. Commissioners may be reimbursed for expenses according to their participating governmental entity's rules and regulations.

DECISIONMAKING

Voting: According to Idaho Code 39-8106(4), “the board shall act by majority vote except that the vote of any Commissioner representative of the State of Idaho, the Coeur d’Alene Tribe or the United States of America, or the unanimous vote of all three (3) Commissioners representing Shoshone, Kootenai, and Benewah counties may veto any majority vote.”

Quorum: A quorum shall be required for any meeting of the Commission Board. A minimum of four (4) Commissioners or designated alternates shall be in attendance to constitute a quorum.

An action of the Board requires a majority vote of the Commissioners, not a majority vote of the quorum.

Good Faith: All Commissioners agree to act in good faith with respect for the interests and concerns of other commissioners. The Commissioners agree to establish a free, open, and mutually respectful exchange of views, ideas, and information. Personal attacks and prejudiced statements will not be tolerated.

Parliamentary Procedure: *Robert’s Rules of Order Newly Revised* shall be the authority for all questions of procedure at any Basin Commission Board meeting. The chairperson (or vice-chair) shall be responsible for assuring proper procedures are followed.

Press Inquiries/Contact: In responding to inquiries from or initiating contact with the press or other media representatives, Commissioners agree to refrain from characterizing the views or opinions expressed by other Commissioners and to exercise comity and appropriate restraint in commenting on the Board’s deliberations and processes. Publicly available meeting summaries will identify specific recommendations or decisions made by the Board.

Adoption of Protocols: These Organizational Practices and Procedures become effective when a majority of the Board votes to adopt them.

Amendments: These Organizational Practices and Procedures may be altered, amended, or repealed and new Organization Practices and Procedures may be adopted by a majority of the Board. These Organizational Practices and Procedures shall not be altered, amended, or repealed, nor shall any new protocols be adopted at any regular meeting of the Board unless notice of such is given with twenty (20) days notice.

Listing of Input, Questions, Concerns and Discussions from the public, CCC and government officials since the last BEIPC meeting

Many of these issues are discussed at the meetings and a review of the notes from those meetings will inform the public, see basincommission.com.

- Update the new BEIPC web page – operational
- Worked with CDA Trust and land owner on remedy protection project issue.
- Assisted Shoshone County concerning questions from County Airport Manager.
- At the request of IDEQ, processed a BEIPC support letter to Secretary of Transportation concerning an IDEQ road surfacing program grant application.
- Met with Corps of Engineers and Kellogg City concerning the COE Grant to develop hydraulic loading data for flood control on the South Fork CDA River.
- Along with other Flood Control Group members, held a meeting to discuss Flood Group MOA and the ongoing COE work through their grant.
- Worked with IDEQ and IDWR on a possible IDWR Tour of the Site in October.
- The Public and CCC members requested a listing from EPA of the EPA personnel assigned as project leads for the various work taking place on the Site – List available upon request.
- Assisted CDA Trust, IDEQ and EPA on processing 5 Environmental Covenants for two Remedy Protection Projects.
- Worked with Kootenai County and EPA on issues concerning proposed work in the Lower Basin. Developed and agreed to a plan for BEIPC involvement in Lower Basin project formation and priority setting process.