

February 18, 2009

Summary of Notes from the Communications Project Focus Team (PFT)
02-18-09 Conference Call

Notes taken by: Carrie E. Holtan, Environmental Specialist, Coeur d'Alene Tribe

Call Info: 1:30 p.m. – 2:20 p. m.

Conference Call Attendees:

Jeri DeLange, Chair, Communications PFT (BEIPC)
Deb Sherbina, US Environmental Protection Agency
Carrie Holtan, Coeur d'Alene Tribe

Call Notes:

Chairperson Jeri DeLange welcomed everyone and the call began at 1:39 PM with call attendee introductions. The purpose of the call was to provide an update on any new projects, issues, matters, etc. and to refine the draft agenda for the meeting on Friday, February 20, 2009 (Idaho Transportation Dept., basement conf. rm., 600 W. Prairie, CDA from 8:00 a.m. to 12:00 noon).

Topics Discussed:

Draft Agenda for Communications PFT Meeting – Items for possible discussion

Deb Sherbina recommended adding to the draft agenda an outline of EPA outreach events for 2009-2010, which everyone agreed would be an excellent item to review at the meeting. The key items for the draft agenda for Friday's meeting, after discussion by the group, include the following (not necessarily in this order):

- Risk Communications training for Communications PFT members
- PFT sponsorship of 2nd EPA training session, "*Building Trust & Resolving Differences*"
- Ideas to increase participation for ROD amendment meetings
- CARE Grant opportunity – interest for application next year
- Audience Analysis Subcommittee – formation and duties
- Updated Outreach List
- Review of Draft Action Items Summary
- How to deal with miscommunications – ideas for the future; responding as a PFT, etc.

Roundtable

Deb Sherbina: Registrations for the EPA's second training session on "*Building Trust and Resolving Differences*" are incoming, with a total of 19 people registered so far. There is a cap of 40 people and the deadline to register is March 20.

Carrie Holtan: Agreed with the draft agenda items, and looking forward to Friday's meeting, but no comments otherwise.

Jeri DeLange: Would like to schedule the next PFT meeting in March or April.

With no further comments or discussion, the call was adjourned.