

**Summary of Notes from the Communications Project Focus Team (PFT)**  
**9-17-08 Conference Call**

**Notes taken by:** Carrie E. Holtan

**Call Info:** 1:30-2:30 PM

**Call Participants:**

Jeri DeLange, Chairperson, Communications PFT (BEIPC)  
Tina Elayer, Idaho Department of Environmental Quality (IDEQ)  
Carrie Holtan, Environmental Specialist, Coeur d'Alene Tribe  
Julie Van Middlesworth, Citizen Participant

**Call Notes:**

Chairperson Jeri DeLange welcomed everyone and the call began at 1:37 PM. Jeri mentioned that with several recent summer Basin Commission projects completed, she is committed to continuing the Communication PFT's forward momentum.

**Topics Discussed:**

**(1) Communications PFT Brochure**

Jeri DeLange reported that the Communication PFT brochure was well received at the BEIPC field trip on August 13 and the EMF open house (for the 60% design report) on July 31. Copies of the brochure were also included in the Basin Commissioner's Board packets for the recent field trip; and feedback from the Commissioners is expected during their November meeting. Jeri expressed appreciation and thanks to Carrie Holtan of the CDA Tribe for printing 100 color copies of the brochure. She also noted that the brochure will be brought up at the next PFT meeting. Cathy Cochran (Washington Dept. of Ecology) and Ed Moreen (EPA) both have comments on the brochure which will be revisited for possible changes or improvements.

**(2) Web Site Revisions**

Jeri will be contacting Bonnie Douglas and Brian Walker regarding the web site revisions they proposed at the last face-to-face PFT meeting.

**(3) Communications PFT Meeting**

The group discussed scheduling of the next Communications PFT meeting. The tentative date will be Thursday, October 2, depending on feedback from the remainder of the PFT members. The final date, time and location for the meeting will be confirmed as soon as possible.

**(4) Other Communications Discussion:**

Carrie Holtan brought up the recent EPA brochure on the Bunker Hill Superfund Cleanup titled, Protecting Yourself and Your Family (EPA 910-F-08-003). She was surprised that the Communications PFT had not seen it prior to publication. Jeri DeLange mentioned that Andrea Lindsay had sent a draft to her and Terry Harwood.

Tina Elayer inquired whether all the Basin clean-up information should be posted to the BEIPC website. A general discussion ensued about the purpose of the Communications PFT, communications between agencies, etc. The discussion concluded with questioning whether revisiting the PFT's mission/purpose at the next meeting for additional refining and clarification would be appropriate. Carrie Holtan and Jeri DeLange will work on distilling past Communication PFT minutes and notes into a task list or summary by way of guidance on Friday, September 20.

**(5) Community Involvement Training through EPA**

The EPA Community Involvement Training, entitled "Building Trust and Resolving Differences," is tentatively scheduled for November 20 in Hayden, Idaho, for a full day. Confirmation will be sent out via email, and EPA staff has suggested that the training be sponsored by the Communications PFT. There will be a registration cap of 40 people. Jeri DeLange expressed thanks and appreciation to Andrea Lindsay and Debra Sherbina (EPA) for their efforts in making this opportunity possible. Additional information on the training will be provided later.

**(6) Communications Strategy Planning**

Jeri DeLange brought up possible agenda items for the next PFT meeting such as:

- Steps for handling misinformation;
- Resources for speakers for various groups and organizations;
- 2009 Work Plan - Jeri indicated that Terry Harwood would be soliciting input from PFT Chairs for a section on future work in the draft 2009 BEIPC One-Year Work Plan. Budget and funding will also be discussed at the next PFT meeting (i.e. how will future proposed projects be supported financially?)

**(7) Round-Table**

**Carrie Holtan** – No further comments.

**Tina Elayer** – Asked about the PFT's direction and plan of action for next year.

**Julie Van Middlesworth** – Concurs with previous points brought up during the discussion, especially for identifying the PFT's accomplishments to date at the next meeting.

**(8) The call was adjourned.**